

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
April 18, 2017**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:00 PM, EST via conference call and was called to order by Chairman Jon Thomas (MN).

Roll Call was completed with all Executive Committee Members present with the exception of Secretary Shepard (WV) who had flight delay issues.

Commissioner Thomas (MN)	-	Commission Chairman
Commissioner Bowden (IA)	-	Commission Vice Chair Chair of Bylaws/Rules Committee
Commissioner Zachariah (IL)	-	Commission Treasurer Chair of Budget Committee
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner McSorley (AZ)	-	Chair of Personnel Committee
Commissioner Marquand (MT)	-	Past Commission Chair

Also identified on the conference call were Wanda Bowling, Project Manager and Jonathan Jagoda, FSMB.

Agenda:

The agenda was presented. On a motion by Commissioner Bohnenblust (WY) and seconded by Treasurer Zachariah (IL), the agenda was approved as presented.

Minutes:

The minutes of the April 4, 2017, conference call were not immediately available and were tabled until the next meeting.

Committee Reports:

BUDGET COMMITTEE: Treasurer Zachariah had nothing new to report.

BYLAWS/RULES

Chairman Bowden (IA) reminded the committee that the Rules on Renewals will be reviewed at the May Commission meeting along with the final adoption of the Emergency Rules into the Rulemaking process and we will initiate rulemaking on the re-designation of a state of principle license - Section 4(c) of the Compact allows for re-designation of the state of principle license.

There was also discussion for clarification of completion of background checks being vetted with the Letter of Qualification. Section 5 of the Compact clearly requires a criminal background check to be completed prior to issuance of a LOQ. Even if a recent one has been completed for another application, it is required through the Compact. An Advisory Opinion will be requested from the Chair and Commission legal counsel to present back to the committee.

AUDIT COMMITTEE:

Nothing to report at present. However, a meeting will be called soon to discuss incoming application fees, disbursements and receipts.

PERSONNEL
COMMITTEE:

Chair McSorley (AZ), reported that the Executive Director position has posted and only one resume has been submitted. Negotiation of salary to help candidates purchase health insurance and/or other benefits may be needed to attract more candidates.

TECHNOLOGY COMMITTEE:

Commissioner Bohnenblust (WY) deferred to Wanda Bowling, Project Manager. Ms. Bowling reported that conversion of the License Portability website to the IMLCC.org website has been completed. With that accomplished, an automatic redirect from licenseportability.org will be created to IMLCC.org by Mr. Robey, Web Designer.

IStAR was launched April 6, 2017 and the project is escalating. About 30 applications have been received to date with follow up by the Project Manager in answering questions. A regular, monthly "debriefing" was suggested to answer any questions the member states may have.

COMMUNICATIONS
COMMITTEE:

Nothing reported.

Executive Committee Tasks:

IMLCC Chair will request an Advisory Opinion from IMLCC counsel, Rick Masters, on the timing of the criminal background check.

Public Comments:

There were no public comments.

Adjournment:

The Chair declared the meeting adjourned.

Respectfully submitted via recording,



Diana Shepard, CMBE
Commission Secretary