

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
September 19, 2017

MEETING MINUTES

Call to Order
Commissioner Bowden

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:07 PM, EST via conference call and was called to order by Vice Chairman Mark Bowden (IA).

Roll Call
Marschall Smith, Executive Director

The roll was called and a quorum was established at 3:12 PM, EST.

Members Present

Commissioner Thomas (MN) - Commission Chair
Commissioner Bowden (IA) - Vice Chair and Chair of Bylaws/Rules
Commissioner Bohnenblust (WY) - Chair of Technology Committee
Commissioner McSorley (AZ) - Chair of Personnel Committee

Members Absent

Commissioner Shepard (WV), Secretary and Chair of Communications and
Commissioner Marquand (MT), Immediate Past Commission Chair asked to be excused

Staff Present

Marschall Smith, Executive Director; Wanda Bowling, Project Manager

Other commission members and members of the public

Tyler Klatt (SD)

Approval of agenda
Chairman Thomas (MN)

The agenda was presented by Chairman Thomas (MN) for approval.

MOTION

MOVED BY COMMISSIONER BOWDEN, SECONDED BY COMMISSIONER BOHNENBLUST, TO APPROVE THE AGENDA FOR THE SEPTEMBER 19, 2017 EXECUTIVE COMMITTEE MEETING

MOTION PASSED

UNANIMOUS

Approval of the minutes
Marschall Smith, Executive Director

Approval of the September 5, 2017 minutes will be delayed until the October 3, 2017 Executive Committee meeting.

Chair Report
Chairman Thomas (MN)

- The work to prepare for the audit continues and the audit will be scheduled when complete.
- Commissioner Thomas (MN) reported that he is being honored by the Minnesota legislature for his work with the IMLCC.
- An orientation meeting with the new Executive Director has been scheduled for October 6, 2017 in Dallas.

Bylaws Committee*Vice Chair Bowden (IA)*

The proposed amendments to the rules relating to the state of principal license (Chapter 4) and the graduate medical education requirement for licensure (Chapter 5) of the Bylaws were presented at the September 13, 2017 Commission. The proposed amendments were approved for the rulemaking process and a hearing will be scheduled for October 5, 2017. Commissioners are requested to provide written comments prior to the meeting. The notice of the rulemaking hearing will be published in accordance with the Bylaws, which includes being posted on the IMLCC website.

Audit Committee*Chairman Thomas (MN)*

The audit has been placed on hold. Additional work is required to be completed before the audit can begin.

Communications Committee*Commission Shepard (WV)*

No report at this time.

Technology Committee*Commissioner Bohnenblust (WY)*

- The work on reviewing and evaluating the data management tools and license management options continue. A demonstration is being scheduled with MyLicense.
- A reconciliation project work to eliminate the empty applications continues.
- STRIPE is the new payment tool which has a tracking option. STRIPE is live now and was implemented the week of September 4, 2017.
- The Executive Director is visiting Wyoming to learn more about the technical aspects of the commission's work.

Sub-committee*Vice Chair Bowden (IA)*

The sub-committee has completed its task and will be disbanding.

Executive Committee Tasks*Chairman Thomas (MN)*

The face-to-face orientation meeting with the new Executive Director has been scheduled for Friday, October 6, 2017 in Dallas. Travel arrangement information will be sent to each Executive Committee member.

Public Comment*Chairman Thomas (MN)*

There were no public comments provided.

New Business*Chairman Thomas (MN)*

- The monthly Compact member states training event will be held September 21, 2017 at 2 PM Central Time via conference call.
- Chairman Thomas (MN) will be making presentations to the locum tenens organization CompHelp.
- A presentation has been scheduled for November 2017 to meet with the Tennessee Medical Board to answer questions and discuss the process.

Adjournment*Chairman Thomas (MN)*

There being no further business, the meeting was adjourned at 3:25 PM EST.

