

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
July 19, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3 PM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present with the exception of Vice President Thomas (MN).

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| Commissioner Zachariah (IL) | - | Commission Treasurer |
| Commissioner Bowden (IA) | - | Chair of Bylaws/Rules Committee |
| Commissioner Marquand (MT) | - | Commission Chairman |
| Commissioner Hansen (SD) | - | Chair of Communications Committee |
| Commissioner Shepard (WV) | - | Commission Secretary |
| Commissioner Bohnenblust (WY) | - | Chair of Technology Committee |

The following public members were present on the call:

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| Karen Silas, AL | Tyler Klatt, SD |
| Roger Downey, Global Med, AZ | Chris Erps, AZ Telemed |
| Kofi Jones, American Well | Nancy Rowe, AZ Telemed |
| Mike Keeling, Esq., AZ | Colmon Elridge, CSG |

Agenda:

The agenda was presented for approval. On a motion by Treasurer Zachariah (IL) and seconded by Commissioner Bowden (IA) the agenda was unanimously approved by voice vote as presented.

Minutes:

The minutes of the June 6, 2016 meeting was presented for approval. On a motion by Commissioner Bowden (IA) and seconded by Commissioner Bohnenblust (WY) the June 6th minutes were approved with any/all corrections noted.

Committee Reports:

BUDGET COMMITTEE:

Treasurer Zachariah (IL) reported a conference call was held by the Budget Committee following the IMLCC meeting in Salt Lake City. The budget will be prepared and presented at the October meeting of the IMLCC. Based on the action of the IMLCC in June, the following timetable has been established and will be followed by the Bylaws/Rules Committee:

**BYLAWS/RULES
COMMITTEE:**

The committee has met twice since the IMLCC meeting and has been working on the rules for expedited licensure. Based on the action of the IMLCC in June, the following timetable has been established and will be followed by the Bylaws/Rules Committee:

July 19, 2016: Draft of the rules for expedited licensure to be made available to all commissioners for review;

July 29, 2016: The deadline for comments on proposed draft which would be available on a commission-approved website from July 19 through the 29th;
August 12, 2016: Second draft of rules to IMLC Commissioners;
August 24, 2016: A special conference call meeting of the IMLCC would be held to notice the rule for adoption;
September 23, 2016: Public meeting for the rule;
October 3, 2016: Deadline for public comments and vote by the Commission.

FUNDING COMMITTEE: No activity to report.

COMMUNICATIONS COMMITTEE: Has not yet scheduled a meeting since the June IMLCC meeting but planning to meet within the next week. Contact has been made with the FSMB by Chairman Marquand (MT) regarding the License Portability website and dedicating space on that website which is totally dedicated to the IMLCC. Therefore, the draft rules will be placed on that dedicated website today and remain there until or if, the Communications Committee develops another website.

Chairman Marquand reported that he continues to receive inquiries into the compact and responding as quickly as possible. Lists of inquiries will be submitted to the Communications Committee by Chairman Marquand (MT). The Chairman will also be attending the National Crime, Prevention and Privacy Compact Council meeting in September as a speaker for the IMLCC.

PERSONNEL COMMITTEE: No meeting has been scheduled. Chairman Marquand (MT) is waiting to hear the staffing needs from other committees as the demonstration project draws closer.

TECHNOLOGY COMMITTEE: One meeting has been held since the last IMLCC meeting and one additional meeting is scheduled for tomorrow. Chairman Bohnenblust (WY) opened the meeting to any commissioners or other interested parties that may want to dial in. The purpose of tomorrow's meeting will be to set an agenda for an upcoming meeting in Euless, Texas for the purpose of setting an implementation plan to insure meeting the licensure timeline of January 2017. This may include discussion on a contracted Project Manager as well as other resources that may be available to the Commission for the implementation. That information will be shared with the Personnel Committee for their follow through.

Executive Committee Tasks: Chairman Marquand (MT) reminded the Executive Committee of the already noticed meetings, every two weeks, of this committee for updates and continuity of each committee's work.

Preparations for IMLCC Meetings: All commissioners received an urgent email from Kay Taylor, FSMB, regarding the early required listing of those commissioners needing hotel rooms for the October 3, 2016 meeting in Kansas City. Each commissioner is responsible for making their airline reservations and all other preparations for the meeting will be overseen by the Kansas City folk.

Secretary Shepard announced she may be unable to attend the Kansas City meeting but will be sending an alternate commissioner. However, a substitute secretary may be needed for the meeting.

Commissioner Bowden (IA) asked if some type of webinar might be available for the August 24th Conference Call meeting of the IMLCC. It may be helpful in looking at the rules and following any potential comments requesting revisions. Commissioner Bowden (IA) also asked for the proposed rule to be made available to the newest member states. CSG will take care of both issues.

Public Comments:

The phone was opened for public comments. Mr. Roger Downey asked where a list of all commissioners could be found. Until such time as the Communications Committee recommends something different, all IMLCC materials will be posted on the License Portability website within their designated site.

Mr. Michael Keeling affirmed the work of the Commission.

Adjournment:

With the next meeting scheduled for August 2, 2016 via conference call at 3:00 PM EST, Chairman Marquand (MT) adjourned the meeting.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary