

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
May 11, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 12 PM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with the following Executive Committee Members present:

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Marquand (MT)	-	Commission Chairman
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee

Commission Thomas (MN) was excused. Also attending the conference call were Dr. Rik Mehta and Mark Vargas from Licentiam.

Agenda:

The agenda provided for a working meeting only. No official action will be taken at today's meeting. The purpose of this meeting was to receive reports from the Technology Committee and the Communications Committee.

Minutes:

The minutes of the February 25, 2016, meeting and the April 18, 2016 meeting were dispensed until the next meeting as no formal actions were being taken today.

Report from Technology Committee:

The committee proposes two timelines to consider for receiving applications for licensure. The more aggressive date for the first application is October 27, 2016. This would be the anniversary date of the first meeting of the Interstate Medical Licensure Compact Commission. The second, less aggressive, date is January 4, 2017. Advantages and disadvantages of each were discussed.

Once a date has been agreed upon by the Commission, the following recommendations should be considered:

- 1) Testing and implementation of a cloud solution and related financial and data sources as the "Demonstration Project."
- 2) A cloud solution should be used as the IMLCC's "Hub" to move information between member states. These can be implemented quickly and at a low cost.
- 3) A credit card payment service, tied to a cloud solution, would be used for collecting payments through Quick Books or PayPal.
- 4) Use of the vendor-neutral Physician Data Center from the FSMB as a data source for validating physician data, pre-population of data fields and data storage.

- 5) Develop strong data security/confidentiality agreements between FSMB and IMLCC and, possibly, any other party providing services that access IMLCC's data.
- 6) Use the remaining 2016 HRSA grant (\$30,000 - \$40,000) and the FSMB Foundation grant (\$25,000) to contract with a Project Manager to oversee the development and implementation of the initial licensure process.
- 7) Rules/Bylaws Committee will need to develop rules in areas, including but not limited to, defining terms such as "crime of moral turpitude;" setting expiration dates for Letters of Qualification, criminal background checks, etc.; designating acceptable sources for primary verifications; setting standards for reporting of investigations in other jurisdictions; designating parameters for data storage; designating the information to be supplied by the State of Principal Licensure for IMLCC requirements and allowing Member Boards to effectively administer licenses issued through the IMLC; setting of fees and, if Member Boards are able to "opt-out" of using the IMLCC's information system for receiving and transmitting physician data, rules and procedures would be needed to identify and secure that information for inclusion in the IMLCC's information system and forwarding to Member Boards.

Report from Communications Committee:

The committee continues to look at website options, knowing this is a critical part of getting the IMLCC message out. Also, all notices will be forwarded by the Communications Committee to its membership and to the public at large.

Report from Treasurer:

To date, the \$25,000 grant from the FSMB Foundation has not been received by the Commission. A bank account has been established and the monies will be deposited immediately upon receipt.

Next Meeting:

The next conference call meeting of the Executive Committee of the IMLCC will be held May 23, 2016, 12:00 Noon, EST. This will be a lengthy meeting and members should allow for two hours on the call. Members were also asked to consider a face-to-face meeting prior to the June 24, 2016 Commission meeting in Salt Lake City.

Public Comments:

Dr. Mehta from Licentium, notified the Executive Committee members that his company, too, provides a "Docu-Sign" platform.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary