

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION

September 15, 2020

MEETING MINUTES

Call to Order

Chair Terranova (ME)

The Interstate Medical Licensure Compact Commission convened at approximately 3:06 PM Eastern time via conference call.

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Approval of the agenda

Chair Terranova (ME)

An agenda for the meeting was presented by Chair Terranova (ME).

MOTION

MOVED BY COMMISSIONER SPANGLER (WV), SECONDED BY COMMISSIONER LAWLER (ID), TO APPROVE THE AGENDA AS PRESENTED.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Secretary Smith

The minutes from May 12, 2020 meeting was provided to the members prior to the meeting for their consideration.

MOTION

MOVED BY COMMISSIONER MARTINEZ (MN), SECONDED BY COMMISSIONER MANAHAN (MN), TO APPROVE THE IMLCC COMMISSIONER MEETING MINUTES FROM MAY 12, 2020.

MOTION PASSED

UNANIMOUS

Chair's Report

Commissioner Terranova (ME)

The chair provided comments to the commissioners about recent changes within the commission and the importance of understanding that change was painful but necessary. There were two major changes:

- Conversion from iStars to iStarsII
- The IT Manager contract

The commission is an evolving organization and part of the development of the Strategic Plan is recognizing the changing role of the commissioners and committees to an oversight and goal setting function and away from day-to-day operations. To this end, each committee chair is charged with developing a committee charge and reporting to the executive committee. A final draft of the committee charges will be provided at the November 2020 commission meeting during each committee chair's report.

Finally, notice was provided that the Executive Committee voted to initiate legal action against a former contractor and provided instructions to the IMLCC Legal Counsel to file suit in federal court to retrieve information and prevent any disclosure of confidential information.

Executive Director's Report

Executive Director Smith

The executive director provided the following update:

- The IMLCC offices were burglarized sometime during the weekend of September 12, 2020. The police are investigation the break-in, which involved several offices in the building. An insurance claim has been filed.
- The IMLCC has 2 new staff members:
 - Dale Watts, IT Manager

- Everlyn Sandoval, Administrative Assistant
- The IMLCC successfully developed and implemented the direction from the Personnel Committee to convert contractors to employees. Dave Clark, Operations Manager was the IMLCC’s first employee. The Employer’s Counsel was contracted to provide independent HR services to the IMLCC, including payroll and employer legal services.
- iStarsII system conversion was launched on August 4, 2020. The project is considered complete, as the vendors have supplied the contracted items. The Technology Committee will begin Phase II, with work scheduled to start in the Spring 2021. Right now the effort is focused on items that:
 - Need to be changed,
 - Can be improved,
 - Need to be upgraded, and
 - Cleaning up the data.
- The November 2020 meeting is still scheduled to be held in-person and virtually. Information about the hotel and how to make reservations will be made available shortly.

Update regarding the HRSA Grant

Lisa Robin, FSMB

Ms. Robin provided an update about the Health Resources and Services Administration (HRSA) grant that the Federal of State Medical Boards (FSMB) administers and the IMLCC is able to receive benefit. HRSA has awarded a new grant looking to continue the expansion of license portability and advancing telemedicine, especially in rural and underserved areas.

Rulemaking Hearing

Commissioner Martinez (MN)

At 3:45 PM Eastern Time, the commission was called to order for the purpose of a rulemaking hearing as authorized by IMLCC Statute, Section 15. The rulemaking hearing was noticed and opportunity for comment was done in accordance with IMLCC Rules, Chapter 1. The proposed rule was discussed and additional opportunity for comments from commissioners and the public were provided during the consideration of the proposed rule. A copy of the proposed rule was provided prior to the meeting. The proposed rule intends to amend IMLCC Rules - Chapter 5 by creating a permanent emergency provision through the addition on Section 5.10.

MOTION

MOVED BY THE RULES AND ADMINISTRATIVE PROCEDURES COMMITTEE, A MOTION BY A COMMITTEE DOES NOT REQUIRE A SECOND, TO AMEND IMLCC RULE CHAPTER 5 - RULE ON EXPEDITED LICENSURE BY ADDING SECTION 5.10.

MOTION PASSED

UNANIMOUS

Commissioner Comments

Chair Terranova (ME)

- Commissioner Reed provided comments regarding:
- A concern about the IMLCC hiring practices.
 - A concern that the IMLCC IT Project Manager, an independent contractor, was deceived and treated inappropriately.
 - A concern that the powers of committees are not clearly understood, especially as it relates to their powers and purpose.

Public Comments

Chair Terranova (ME)

None were provided.

Adjournment

Chair Terranova (ME)

There being no further business, the meeting was adjourned at approximately 3:55 PM Eastern Time.