

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE**

**Conference Call
December 8, 2020
MEETING MINUTES**

Call to Order
Chair Cushman (NE)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:03 PM, Eastern Time via conference call and was called to order by Chairman Cushman (NE).

Roll Call
Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Cushman (NE) - Commission Chair
Commissioner Cousineau (NV) - Commission Vice Chair
Commissioner Farrelly (MD) - Treasurer and Chair of the Budget Committee
Commissioner Lawler (ID) - Chair of the Audit Committee
Commissioner Spangler (WV) - Chair of the Communications Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Commissioner Martinez (MN) - Chair of the Rules and Administrative Procedures Committee
Commissioner Gaedecke (MI) - Chair of the Technology Committee

Members Absent

Commissioner Terranova (ME) - Past Chair

Staff Present

David Clark, Operations Manager; Rick Masters, IMLCC Legal Counsel; Marschall Smith, Executive Director and Secretary; Dale Watts, IT Manager

Other commission members and members of the public

None were identified

Approval of agenda
Chair Cushman (NE)

An agenda for the executive committee was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER MARTINEZ (MN), SECONDED BY COMMISSIONER SPANGLER (WV), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes
Executive Director Smith

The minutes from the November 3, 2020 meeting was provided to the members prior to the meeting for their consideration.

MOTION

MOVED BY COMMISSIONER FARRELLY (MD), SECONDED BY COMMISSIONER MARTINEZ (MN), TO APPROVE THE NOVEMBER 3, 2020 MINUTES.

MOTION PASSED

UNANIMOUS

Audit Committee
Commissioner Lawler (ID)

- The work on the FY2019 continues, all requested information has been provided to the auditors. The plan is for the committee to meet in early January 2021 to review the draft report and have the final audit available for the Executive Committee to discuss at the February 2021 meeting.

- IMLCC staff will be presenting a introductory and general accounting training for the committee members at the January 2021 meeting. All commissioners are welcome to attend.

Budget Committee

Commissioner Farrelly (MD)

The initial draft FY2022 budget is being prepared by IMLCC staff for discussion by the committee at its January 2021 meeting. Additionally, the committee will review the proposed IMLCC funds investment strategy.

Communication Committee

Commissioner Spangler (WV)

The committee is meeting December 16th to review submissions for the December Newsletter and finalize for publication before the end of the year.

Personnel Committee

Commissioner Herlihy (VT)

Chair Cushman announced that Commissioner Herlihy has been appointed as the new chair of the committee. Commissioner Herlihy introduced himself and announced that the committee hold its next meeting in January 2021.

Rules & Administrative

Procedures Committee

Commissioner Martinez (MN)

The committee will resume regular meetings in January 2021. Commissioner Martinez thanked the members of the committee for their work in 2020 which included three rulemaking hearings and a revision of the IMLCC Bylaws and several changes to the IMLCC's policies.

Technology Committee

Commissioner Gaedecke (MI)

Chair Cushman announced that Commissioner Gaedecke has been appointed as the new chair of the committee. Commissioner Gaedecke introduced herself and announced that the committee will resume regular meetings starting in January 2021.

Executive Director Update

Executive Director Smith

- An update was provided regarding:
 - November work load
 - Phone calls = 360 (452 October)
 - Emails = 663 (788 October)
 - November processing volume
 - Applications processed = 418 applications (494 October)
 - Licenses issued = 742 licenses (1,064 October)
 - Previously issued licenses renewed = 416 (455 October)
 - November member board remittances
 - Transactions = 1,571 (1,755 October)
 - Fees paid to member boards = \$549,789 (\$597,208 October)
 - November inquires on LOQs issued
 - 1 inquiry received
 - Decision that the LOQ was valid
- The IMLCC Annual Meeting and Licensing Summit, held in November 2020, expenses are being received and paid. A report of the costs should be available at the January 2021 meeting.
- A discussion was held about several bills that have been introduced on the federal level that have an impact on the IMLCC. The executive director was charged with continuing to monitor their progress and reporting regularly as changes in status happen.

- Commissioner Lawler (ID) announced that a bill has been introduced in her state which would allow practice with an out-of-state license.

Commissioner Comments*Chair Cushman (NE)*

There were no comments provided.

Public Comments*Chair Cushman (NE)*

There were no comments provided.

Closed Meeting*Chair Cushman (NE)*

The Executive Committee determined that it should enter a closed meeting in order to receive advice from legal counsel. Legal counsel certified to the Chair that the reason to close the meeting complied with IMLCC statutes. The Closed meeting started at 3:32 PM, Eastern Time.

MOTION

MOVED BY COMMISSIONER SPANGLER (WV), SECONDED BY COMMISSIONER FARRELLY (MD), TO CLOSE THE EXECUTIVE COMMITTEE MEETING IN ORDER TO RECEIVE ADVISE FROM LEGAL COUNSEL.

MOTION PASSED

UNANIMOUS

Resumption of the meeting open to the public*Chair Cushman (NE)*

The Executive Committee resumed its business in a session open to the public at 3:40 PM, Eastern Time.

Adjournment*Chair Cushman (NE)*

There being no further business, the meeting was adjourned at 3:43 PM Eastern Time.