

# INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION

May 18, 2021

## MEETING MINUTES

### Call to Order

*Chair Cushman (NE)*

The Interstate Medical Licensure Compact Commission convened at approximately 3:07 PM Eastern time via conference call and was called to order by the Chair.

### Roll Call

*Secretary Smith*

The roll was called; however, a quorum was never established. No action was taken during the meeting. The time was used to provide updates and to discuss issues.

### Approval of the agenda

*Chair Cushman (NE)*

Since a quorum was not established, an agenda could not be approved. The draft agenda was used as a guide for updates and discussion.

### Approval of the minutes

*Secretary Smith*

Since a quorum was not established, the approval of the November 17, 2020 was placed on hold until the November 16, 2021 commission meeting.

### Chair's Report

*Commissioner Cushman (NE)*

The chair provided comments regarding the importance of ensuring that commissioners prioritize committee and commission meetings.

### Executive Director's Report

*Executive Director Smith*

The executive director provided the following update:

- Training videos have been developed for applicants and member boards. The videos are on the webpage under the Educational Videos tab. Member board videos are available upon request.
- Legislation is currently active in:
  - Delaware
  - Missouri
  - New Jersey
  - New York
  - North Carolina
  - Ohio
  - Oregon
  - Rhode Island
  - Texas
- Pennsylvania is actively working to obtain the required FBI background check information authorization
- The IMLCC staff are working with board staff in the following states to on-board and initiate active participation:
  - District of Columbia
  - Georgia
  - Louisiana
- Work has started on phase II of the iStarsII system.
- Next meetings are scheduled for:
  - Tuesday, September 14, 2021 at 3:00 PM Eastern
  - Monday, November 15, 2021 as a Committee Day
  - Monday, November 16, 2021 as the Commission meeting day in Denver, CO

### Report from Legal Counsel

*Rick Masters*

Since a quorum was not established, the report from legal counsel could not be provided as the session could not be closed to the public.

**Treasurer's Report***Treasurer Farrelly (MD)*

The Treasurer provided the following update:

- The Budget Committee instructed the Executive Director to commence a study of fees to determine if the current levels are appropriate, additionally the study should include creating a model to help with revenue forecasting and budget preparation.
- IMLCC Policy #9 was approved by the Budget Committee and is an important component to the overall fiscal health of the organization.
- The Budget Committee receives a monthly P&L statement from staff to track spending and revenues.
- A fiscal calendar has been developed and will be implemented in FY2022.
- Todd Mata, Controller, provided a detailed training on accounting principals and processes used by the IMLCC.
- The FY2022 proposed budget is very lean and developed to control costs in a volatile revenue environment.
- No fees will be assessed to member boards in FY2022.
- All IMLCC staff positions are filled with employees. Independent contractors are no longer being used.

**Commissioner Comments-  
IMLCC Chapter 2***Commissioner Martinez (MN)*

Amendments to IMLCC Rule, Chapter 2 have been proposed by the Rules & Administrative Procedures Committee, a copy was provided prior to the meeting with a request that Commissioners provide comments at the meeting. After a general discussion of the amendments, an opportunity for comments was provided.

There were no comments provided by any of the commissioners present.

**Commissioner Comments-  
IMLCC Chapter 7***Commissioner Martinez (MN)*

Amendments to IMLCC Rule, Chapter 7 have been proposed by the Rules & Administrative Procedures Committee, a copy was provided prior to the meeting with a request that Commissioners provide comments at the meeting. After a general discussion of the amendments, an opportunity for comments was provided.

There were no comments provided by any of the commissioners present.

**Commissioner Comments-  
IMLCC Chapter 11***Commissioner Martinez (MN)*

Amendments to IMLCC Rule, Chapter 11 have been proposed by the Rules & Administrative Procedures Committee, a copy was provided prior to the meeting with a request that Commissioners provide comments at the meeting. After a general discussion of the amendments, an opportunity for comments was provided.

There were no comments provided by any of the commissioners present.

**IMLCC Policy #9 - Policy on  
Investment Strategies***Commissioner Martinez (MN)*

A brief overview of the policy and its intention was provided by Executive Director Smith. The lack of a quorum resulted in no action being taken. The Policy would be placed on the agenda for consideration at the June Executive Committee meeting.

**Budget Items***Treasurer Farrelly*

Since a quorum was not established, no action could be taken on the 3 motions from the Budget Committee. It was determined that the motions would be considered by the Executive Committee at their June

meeting. The Executive Committee would use their authority outlined in IMLCC Statute, Section 11, paragraph k, to action on these matters.

All IMLCC Commissioners would be invited to the June Executive Committee meeting and provided an opportunity to comment on the Budget Committee motions prior to action by the Executive Committee.

**Adjournment**

*Chair Cushman (NE)*

A quorum was not established and after providing an opportunity for comments, the meeting was adjourned at approximately 4:13 PM Eastern Time.