

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call

January 10, 2023

MEETING MINUTES

Call to Order

Chair Spangler (WV)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:00 PM, Eastern Time via conference call and was called to order by Chair Spangler (WV).

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Spangler (WV) - Commission Chair
Commissioner Silas (AL) - Commission Vice Chair
Commissioner Cleveland (MS) - Treasurer and Chair of the Budget Committee
Commissioner Rodman (KY) - Chair of the Communications Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Commissioner Bohall (AZ) - Chair of the Rules and Administrative Procedures Committee
Commissioner Manahan (MN) - Chair of the Technology Committee

Members Absent

Vacant - Past Chair

Staff Present

Keyla Blanco, Controller; David Clark, Operations Manager; Rick Masters, Legal Counsel; Marschall Smith, Executive Director; Dale Watts, IT Manager

Other commission members and members of the public

None identified

Approval of agenda

Chair Spangler (WV)

An agenda was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER CLEVELAND (MS), SECONDED BY COMMISSIONER RODMAN (KY), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Executive Director Smith

The draft minutes from the December 6, 2022 meeting was provided to the members prior to the meeting for their consideration.

Please note due to a procedural concern determined after the meeting - this action item has been removed from the minutes and will be reconsidered at the February 10, 2023 meeting.

Budget Committee

Commissioner Cleveland (MS)

The committee met on December 13, 2022 and was well attended. The discussion included:

- Reviewing the various restricted and unrestricted accounts.
- Financial reports and documents provide a strong financial position for the Compact, as an organization it is financially stable and profitable.
- The committee's next meeting is January 17, 2023.

Communication Committee
Commissioner Rodman (KY)

The committee did not hold a December meeting. The next scheduled meeting is January 24th.

Personnel Committee
Commissioner Herlihy (VT)

The committee met on December 15, 2022 and was well attended. The discussion included:

- The committee authorized the executive director to create and fill two (2) IT professional positions in the IT group.
- On-going discussion about joining the “Great Place to Work” and employee requested action. A presentation on the organization and potential benefits was made to the committee and discussion will continue in February.
- The committee continued its discussion about changes to the employee benefits to be offered in FY2024, which starts in July 2023. The discussion will continue in February with an executive director’s written proposal. This month’s review focused on 3 main areas, also ranked as most important by an employee survey, of:
 - Offering a 401(k) or similar program with an employer match
 - Increasing the number of paid holidays from 8 to 12
 - Increasing the amount of vacation time accruals and maximum

Rules & Administrative Procedures Committee
Commissioner Bohall (AZ)

An administrative error listed Commissioner Martinez as the Chair of the committee on the meeting Notice and Agenda, that error has been corrected and reflected in these minutes. The committee met on December 13, 2022. The discussion included:

- Welcome to the new committee members.
- Outlining the work associated with the review of IMLC Rule Chapter 6 per the instructions for the November Commission. The rule was divided into sections and committee members assigned to act as the discussion lead. The timeline is to review each part between January and April 2023, with the recommended changes compiled for a report at the May 2023 Commission meeting. Public comments will be solicited over the summer in preparation of a rulemaking hearing to be held in November 2023.
- The issue of ex-officio members being voting members of committees was discussed and a document will be prepared for review and approval at the May 2023 Commission meeting.
- The next committee meeting is January 17, 2023.

Technology Committee
Commissioner Manahan (MN)

The committee met on December 8th and was well attended by 6 of the 10 committee members and 2 ex-officio members. The discussion included:

- The results of the annual system security/penetration testing report.
- The progress regarding the API rollout and member board participation.
- The staff work that continues on replacing the templates that will be deactivated by Microsoft. These templates must be reviewed and updated or replaced prior to deactivation deadline to ensure system functionality.

- The IMLCC system flow failure rate continues to be below industry standards - current rate is 0.33%. The industry standard is 5%.
- Review of IT expenditures, which are below budget but are expected to increase once the Enhanced Physician Portal project bid is awarded.
- Financial reporting and processes are the next phase if iStarsII. This will be the primary focus of the committee in the coming year. The goal for the next 6 months is to work on finding the best possible system for the boards and staff with a board driven remittance process and other features.
- The next meeting is scheduled for December 8, 2022.

Ad Hoc Committee

Chair Spangle

An Ad Hoc committee was formed in December 2022, chaired by Commissioner Cousineau (NV). The Ad Hoc committee is charged with reviewing and making inquiries into the allegations made in a letter from the Maryland Board of Physicians regarding the IMLC bidding process for the Enhanced Physician Portal. A report was due at this meeting; however, that report deadline was moved to the February 7, 2023 meeting.

Executive Director Update

Executive Director Smith

An update was provided regarding:

- December work load
 - Phone calls = 583 (688 November)
 - Emails = 698 (706 November)
- December processing volume
 - Applications processed = 1,288 (1,395 November)
 - Licenses issued = 2,019 (2,230 November)
 - Previously issued licenses renewed = 1,243 (1,292 November)
- December member board remittances
 - Transactions = 3,706 (5,217 November)
 - Fees paid to member boards = \$1,325,680.90 (\$1,918,284.25 November)
- December inquires on LOQs issued
 - No inquiry and 6 disciplinary actions
 1. Dr. CNN
 - Disciplinary action was taken by 2 member boards. The physician has been subject to a disciplinary action dating back to August 2022.
 2. Dr. SSQ
 - Disciplinary action was taken by a member board. Impacted member boards were notified.
 3. Dr. LRC
 - Disciplinary action was taken by a member board. Impacted member boards were notified.
 4. Dr. ECW
 - Emergency Suspension action was taken by 2 member boards. Impacted member boards were notified.
- Active legislation in 4 states: MA, MO, NY, and NC

- The Executive Director and Legal Counsel were speakers at the AMA's January State Advocacy Summit.
- The Executive Director has been invited to speak at Rutgers University's Health Policy Forum in January.
- Discussions about opportunities for the IMLCC to provide "secretariate" services to other compacts continue, including the Podiatry Compact and Physician Assistant Compact.

Commissioner Comments*Chair Spangler (WV)*

Commissioner Cleveland (MS) raised a question regarding the status of the Physician Assistant Compact (PA Compact). A general discussion was held, including concern that it appeared that the PA Compact had been approved and in a final form. Concern was raised that the model used for the PA Compact was a "privilege to practice" rather than an "expedited licensure".

After discussion, it was determined that this matter was of sufficient concern that a special executive committee meeting would be held on Tuesday, January 24, 2023 to continue the discussion. The executive director was instructed to begin and email thread for executive committee members to provide position statements and express concerns. The email string would become part of the minutes for the special January 24th meeting.

No comments were provided.

Public Comments*Chair Spangler (WV)***Adjournment***Executive Director Smith*

There being no further business, the meeting was adjourned at 3:50 PM Eastern Time.