

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION

November 8, 2021

COMMITTEE REPORTS

Budget Committee

Treasurer Silas (AL)

The committee met monthly throughout the year. The meetings were well attended.

- Thank you to all the committee members for their hard work and dedication.
- The IMLCC maintains a financially healthy status. Expenses were generally below budget and revenues were above projections. This trend looks to continue into the foreseeable future.
- A major accomplishment was the development and implementation of a “Cash Flow Balance Strategy”, which establishes trigger points for the balancing of funds between various accounts.

Communication Committee

Commissioner Rodman (KY)

The committee met regularly throughout the year.

- Thank you to all the committee members for their attendance at the meetings and input on the IMLCC’s publications and webpage.
- The committee focused on the review of the language in the system generated emails and the information on the IMLCC’s webpage.
- Projects for the next year include:
 - Establishing a regular Newsletter process and format.
 - Creating an IMLCC style guide.
 - Publishing a unified reporting document for boards to report disciplinary and/or investigative information to the IMLCC, which can be distributed to member boards.
- The committee continues to focus on how to best get the word out about the IMLCC - looking at various strategies and options.

Personnel Committee

Commissioner Herlihy (VT)

The committee continues to work with the executive director as a collaborative effort on personnel issues and policies.

- Most prominent was the work on finalizing a salary plan and process to update the staff salary range.
- The staff are good, stable employees.
- The evaluation process for the executive director is a work in progress and will continue to be refined.
- 3 new positions were authorized, to be filled over the next year, with the focus on IT and Accounting unit staffing.
- In the next year, the committee will focus on employee benefits options.

Rules & Administrative

Procedures Committee

Commissioner Martinez (MN)

The committee met regularly throughout the year and completed the regular, on-going task of reviewing all the Rules, Bylaws, Policies, Advisory Opinions and Administrative Procedures. The meetings were generally well attended. In the past year:

- Ten administrative memos were reviewed;
- Bylaw changes were considered as they relate to the role of ex-officio members;
- All the IMLC Rules were reviewed;
- Changes to IMLC Rule Chapter 6 was considered and the rulemaking hearing about those changes was held during this meeting.

- Discussion regarding how the IMLCC should approach the ongoing changes caused by the Supreme Court's Dobbs decision, including reviewing an Advisory Opinion from legal counsel.

Finally, in light of my retirement from the Minnesota Board, the committee discussed the need strong leadership in this position. After discussion, the committee agreed to recommend to the IMLC Chair that Commissioner Farrelly be appointed as the next chair. I am making that recommendation as a part of my report.

Thank you to all the Commissioners for their support over the years. I have enjoyed the work.

*Note for the record - Chair Spangler (WV) acknowledged the recommendation and stated that it would be taken under advisement.

Technology Committee
Commissioner Manahan (MN)

The committee met regularly during the year. Thank you to the committee members, the meetings were well attended - with a meeting every month, with one exception, and over 75% attendance.

At the May 2022 Commission meeting, it was recommended to the committee to move forward on the Enhanced Physician Portal project. This has been a majority of the work and focus of the committee. The vendor selection process was developed with staff with the following highlights:

- The RFP response deadline was in August 2022.
- Staff reviewed the submissions and provided recommendations to the committee for the top 3 bids.
- The committee reviewed those bids and prepared a recommendation for the Executive Committee's consideration
- The Executive Committee will review the recommendations and authorize the executive director to enter into a contract with the selected bidder.

Work on the Application Programming Interface or API happened over the summer. The 1st phase is nearing completion and focus will shift to the next 3 stages.