

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE**

**Conference Call
September 12, 2023
MEETING MINUTES**

Call to Order
Chair Spangler (WV)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:02 PM, Eastern Time via conference call and was called to order by Chair Spangler (WV).

Roll Call
Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Spangler (WV) - Commission Chair
Commissioner Silas (AL) - Commission Vice Chair
Commissioner Rodman (KY) - Chair of the Communications Committee
Commissioner Bohall (AZ) - Chair of the Rules and Administrative Procedures Committee
Commissioner Manahan (MN) - Chair of the Technology Committee

Members Absent

Commissioner Cleveland (MS) - Treasurer and Chair of the Budget Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Vacant - Past Chair

Staff Present

Keyla Blanco, Controller; David Clark, Operations Manager; Rick Masters, Legal Counsel; Marschall Smith, Executive Director; Dale Watts, IT Manager

Other commission members and members of the public

None were noted

Approval of agenda
Chair Spangler (WV)

The agenda was provided to the members prior to the meeting.

MOTION TO APPROVE THE AMENDED AGENDA

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER BOHALL (AZ), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes
Executive Director Smith

The draft minutes from the August 8, 2023 meeting was provided to the members prior to the meeting for their consideration.

MOTION REGARDING JULY 11, 2023 MINUTES

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER SILAS (AL), TO APPROVE THE MINUTES FROM AUGUST 8, 2023.

MOTION PASSED

UNANIMOUS

Budget Committee
Treasurer Cleveland (MS)

Executive Director Smith provided an update. The committee's next meeting will take place in October 2023. The Fiscal Year 2023 Audit is underway, the final audit reports are scheduled for review by the committee in October or November.

Communication Committee*Commissioner Rodman (KY)*

The committee met on August 29, 2023. Six committee members were present. The discussion included:

- The summer newsletter was finalized and instructions provided to the executive director regarding publication and distribution.
- Changes to the IMLCC webpage were discussed and instructions provided to staff to make the changes.
- The language regarding military discounts and fee forgiveness was finalized and instructions provided to staff to make the changes.

The next meeting take place on September 26, 2023.

Personnel Committee*Commissioner Herlihy (VT)*

The committee has not met over the summer. No report was provided.

**Rules & Administrative
Procedures Committee***Commissioner Bohall (AZ)*

The committee met on August 22, 2023. The discussion included:

- A review of all the comments received on the proposed amendments to IMLC Bylaws, Articles III and VII and Rules, Chapter 3, 4, and 6. Modifications were made to IMLC Rules Chapter 3 and 4 but no changes were made to the proposed amendments to Chapter 6.
- The committee reviewed IMLC Rule, Chapter 5 and determined that it was appropriate to remove paragraph 5.9 and renumber. The change would be added to the rulemaking hearing scheduled for November 14, 2023.

Technology Committee*Commissioner Manahan (MN)*

The committee did not meet over the summer waiting for the decision regarding the Enhanced Physician Portal (EPP). The next meeting is scheduled for September 14, 2023.

Executive Director Update*Executive Director Smith*

An update was provided regarding:

- August work load
 - Phone calls = 1,032 (862 July)
 - Emails = 871 (845 July)
- August processing volume
 - Applications processed = 1,980 (1,794 July)
 - Licenses issued = 3,255 (3,047 July)
 - Previously issued licenses renewed = 1,306 (1,901 July)
- August member board remittances
 - Transactions = 6,218 (5,427 July)
 - Fees paid to member boards = \$2,284,381.90 (\$1,822,085.75 July)
- August inquires on LOQs issued - Since 2019 there have been 22 LOQs found to be invalid and 28 physicians have been the subject of disciplinary actions.
 - 0 LOQ questions was raised and 0 disciplinary actions were reported.
- One new commissioner have been appointed.
- There is active legislation in 3 states: MA, NY, and NC
- The IMLCC Annual meeting is scheduled for October 13 and 14, 2023. The room block will be opened to commissioners only until the beginning of October, then it will be opened

to interested parties. Information about the meeting will be sent to commissioners via email.

- The IMLCC office will be moving to a new location on 10/1/2023. The new address is:
7921 Southpark Plaza #109
Littleton, CO 80120

Discussion Item
Chair Spangler

Discussion and review the IMLCC New License Volume Data Study. A data study was completed comparing the new physician licenses issued by each board from calendar year 2019 to 2022. The data study shows a significant increase in the number of new licenses issued by member states over the studied years, in 2022, 31% of new physician licenses issued via the Compact process. After discussion, the Executive Committee determined that it would authorize the publication of the data study.

MOTION

MOVED BY COMMISSIONER BOHALL (AZ), SECONDED BY COMMISSIONER RODMAN (KY) TO AUTHORIZE THE PUBLICATION OF THE “IMLCC NEW LICENSE VOLUME DATA STUDY” AND INSTRUCTING THE EXECUTIVE DIRECTOR TO POST TO THE IMCC WEBPAGE AND PROVIDE COPIES TO COMMISSIONERS AND INTERESTED PARTIES.

MOTION PASSED

UNANIMOUS

Closed Meeting
Chair Spangler

The Executive Committee determined that it should enter a closed meeting in order to discuss with legal counsel Civil Case No. 20-dv-02942-CMA-NRN in accordance with IMLC Statute, Section 11, paragraph (h)(7). Legal Counsel certified that the reason to close the meeting complied with the IMLC Statutes and Policies.

The executive committee members, legal counsel, and the executive director were invited to a segregated area of the virtual meeting space for the closed meeting portion which started at 3:28 pm Eastern time. The public space of the virtual meeting remained active during the closed meeting.

MOTION

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER SILAS (AL) TO CLOSE THE EXECUTIVE COMMITTEE MEETING TO DISCUSS A MATTER WITH LEGAL COUNSEL.

MOTION PASSED

UNANIMOUS

Action items from the Closed Meeting
Chair Spangler

The closed meeting ended at 3:39 pm Eastern Time. The Executive Committee resumed its business in open session.

MOTION

MOVED BY COMMISSIONER BOHALL (AZ), SECONDED BY COMMISSIONER MANAHAN (MN) TO AUTHORIZE LEGAL COUNSEL TO SEEK A RESOLUTION TO FULLY AND FINALLY RESOLVE THE ISSUE BEFORE THE COURT.

MOTION PASSED

UNANIMOUS

Commissioner Comments
Chair Spangler (WV)

None were provided.

Public Comments

Chair Spangler (WV)

None were provided.

Adjournment

Executive Director Smith

There being no further business, the meeting was adjourned at 3:42 PM Eastern Time.