

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
November 13, 2023

MEETING MINUTES

Call to Order
Chair Spangler (WV)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 10:04 am, Eastern Time via conference call and in-person. The meeting was called to order by Chair Spangler (WV).

Roll Call
Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Spangler (WV) - Commission Chair
Commissioner Silas (AL) - Commission Vice Chair
Commissioner Cleveland (MS) - Treasurer and Chair of the Budget Committee
Commissioner Rodman (KY) - Chair of the Communications Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Commissioner Bohall (AZ) - Chair of the Rules and Administrative Procedures Committee
Commissioner Manahan (MN) - Chair of the Technology Committee

Members Absent

Vacant - Past Chair

Staff Present

Keyla Blanco, Controller; David Clark, Operations Manager; Rick Masters, Legal Counsel; Marschall Smith, Executive Director; Dale Watts, IT Manager

Other commission members and members of the public

Commissioner Seamon (AL); Commissioner Farrelly (MD); Mr. David Finkler, Esq.; Commissioner Cousineau (NV)

Approval of agenda
Chair Spangler (WV)

The agenda was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER BOHALL (AZ), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes
Executive Director Smith

The draft minutes of the September 12, 2023 and October 10, 2023 meetings were provided to the members prior to the meeting.

MOTION #1

MOVED BY COMMISSIONER SILAS (AL), SECONDED BY COMMISSIONER MANAHAN (MN), TO APPROVE THE SEPTEMBER 12, 2023 MINUTES.

MOTION PASSED

UNANIMOUS

MOTION #2

MOVED BY COMMISSIONER SILAS (AL), SECONDED BY COMMISSIONER MANAHAN (MN), TO APPROVE THE OCTOBER 10, 2023 MINUTES.

MOTION PASSED

UNANIMOUS

Discussion*Chair Spangler*

Discussion Item #1

- IMLC Staff recognition - The members of the executive committee expressed their appreciation for the work of the staff, especially in the past several months which included moving offices and completing the RFP process for the Enhanced Physician Portal.

Discussion Item #2

- Past Chair recognition - The IMLC staff will be presenting a plaque to all the Commission past chairs in recognition for their service to moving the organization forward and their contribution to its success. The plaques will be mailed to the past chairs.

Discussion Item #3

- Ad Hoc Nomination Committee - Commissioner Cousineau was the chair of the Ad Hoc Committee and he thanked the chair for the opportunity. The Ad Hoc Committee members included Commissioner Gile (KS) and Commissioner Aquino (OK). The following report was provided:
 - Several commissioners submitted information applying for the elected positions.
 - All submitted applications were considered and the recommended slate of candidates will be presented at the commission meeting.
 - Recommendations from the committee:
 1. The committee members should be appointed.
 2. The committee should become a permanent committee, as it adds value to the commission and the orderly selection of officers.
 3. The committee could be used to encourage participation from new commissioners.
 4. Broader participation should be encouraged.
- There was a general discussion about the importance of creating an orderly transition of leadership through a nomination committee approach to vetting interested commissioners.
- It was agreed that creating a permanent nomination committee should be considered at a future executive committee meeting. The executive committee will discuss:
 - Should the committee be a standing committee?
 - Should members of the committee be elected or appointed?
 - Should elected positions be for 1 or 2 years?
 - Including a discussion opportunity for candidates to discuss their vision and direction of the commission as part of the application process.

MOTION

MOVED BY COMMISSIONER MANHAN (MN), SECONDED BY COMMISSIONER HERLIHY (VT) TO ADD THE DISCUSSION OF CREATING A PERMANENT

NOMINATING COMMITTEE TO THE AGENDA OF AN UPCOMING EXECUTIVE COMMITTEE MEETING.

MOTION PASSED

UNANIMOUS

Closed Meeting
Chair Spangler

The Executive Committee determined that it should enter a closed meeting in order to discuss a personnel matter, as permitted by IMLC Statute, Section 11, paragraph (h)(1). Legal Counsel certified that the reason to close the meeting complied with the IMLC Statutes and Policies.

The executive committee members and legal counsel were invited to a segregated area of the virtual meeting space for the closed meeting portion which started at 10:24m Eastern time. The public space of the virtual meeting remained active during the closed meeting. Members of the public and IMLC staff left the room during the discussion.

MOTION

MOVED BY COMMISSIONER HERLIHY (VT), SECONDED BY COMMISSIONER BOHALL (AZ) TO CLOSE THE EXECUTIVE COMMITTEE MEETING FOR THE PURPOSE OF DISCUSSION RELATED TO A PERSONNEL MATTER.

MOTION PASSED

UNANIMOUS

Action items from the Closed Meeting
Chair Spangler

The closed meeting ended at 11:02 am Eastern Time. The Executive Committee resumed its business in open session.

MOTION #1

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER SILAS (AL), TO RECOMMEND TO THE PERSONNEL COMMITTEE THAT DEPUTY DIRECTOR POSITION BE CREATED, WITH THE DUTIES AND SALARY TO BE ESTABLISHED BY THE EXECUTIVE DIRECTOR AS AUTHORIZED BY THE IMLC STATUTE.

MOTION PASSED

UNANIMOUS

MOTION #2

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER RODMAN (KY) TO RECOMMEND TO THE PERSONNEL COMMITTEE, AFTER REVIEW OF THE BUDGET IMPLICATIONS, THAT A SALARY ADJUSTMENT AND BONUS BE CONSIDERED FOR THE EXECUTIVE DIRECTOR. IN THE FUTURE, SALARY ADJUSTMENTS AND BONUS CONSIDERATIONS SHOULD BE CONDUCTED ON AN ANNUAL BASIS

MOTION PASSED

UNANIMOUS

Commissioner Comments
Chair Spangler (WV)

The executive committee members noted that this was Commissioner Spangler’s last meeting as the chair. The members expressed their appreciation for his service to the commission.

Public Comments
Chair Spangler (WV)

None were provided.

Adjournment
Executive Director Smith

There being no further business, the meeting was adjourned at 11:23 am Eastern Time.