

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call
December 5, 2023

MEETING MINUTES

Call to Order
Chair Silas (AL)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:03 pm, Eastern Time via conference call. The meeting was called to order by Chair Silas (AL).

Roll Call
Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Silas (AL) - Commission Chair
Commissioner Manahan (MN) - Commission Vice Chair
Commissioner Cleveland (MS) - Treasurer and Chair of the Budget Committee
Commissioner Rodman (KY) - Chair of the Communications Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Commissioner Hunthausen (MT) - Chair of the Technology Committee

Members Absent

Commissioner Spangler (WV) - Past Chair
Commissioner Bohall (AZ) - Chair of the Rules and Administrative Procedures Committee

Staff Present

Keyla Blanco, Controller; David Clark, Operations Manager; Rick Masters, Legal Counsel; Marschall Smith, Executive Director; Dale Watts, IT Manager

Other commission members and members of the public

Commissioner Farrelly (MD); Commissioner Gater (NJ)

Approval of agenda
Chair Silas (AL)

The agenda was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER CLEVELAND (MS), SECONDED BY COMMISSIONER RODMAN (KY), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes
Executive Director Smith

The draft minutes of the amended November 13, 2023 and November 21, 2023 meetings were provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER MANAHAN (MN), SECONDED BY COMMISSIONER CLEVELAND (MS), TO APPROVE THE AMENDED NOVEMBER 13, 2023 AND NOVEMBER 21, 2023 MINUTES.

MOTION PASSED

UNANIMOUS

Budget Committee
Treasurer Cleveland (MS)

No report. The committee will resume meetings in January 2024. The Commission continues to be financially strong.

Communication Committee*Commissioner Rodman (KY)*

The committee last formally met at the November 2023 Committee Day. The committee members provided authorization, via email, to:

- Update the IMLCC webpage to include the Provider Bridge information. The approval was for the layout previously discussed and provided to the committee.
- Authorization to publish the IMLCC FY2023 Annual Report and to distribute the document per the committee's previous instructions.

Personnel Committee*Commissioner Herlihy (VT)*

No report.

Rules & Administrative**Procedures Committee***Executive Director Smith for
Commissioner Bohall (AZ)*

The committee did not meet in December.

Technology Committee*Commissioner Manahan (MN)*

The committee will be meeting on December 14, 2023. Commissioner Manahan expressed his appreciation to Dale Watts, IT Manager for his assistance in running the committee meetings. It was especially helpful at the Committee Day in November to have a 3 hours walk-through of the IMLCC system conducted by Mr. Watts for the committee members. The walk-through provided insight into how the system works and the measures used by staff to monitor results.

Commissioner Hunthausen has been appointed Chair of the Technology Committee and will be conducting the December 14, 2023 meeting.

Executive Director Update*Executive Director Smith*

An update was provided regarding:

- November work load
 - Phone calls = 776 (1,011 October)
 - Emails = 748 (959 October)
- November processing volume
 - Applications processed = 1,675 (1,973 October)
 - Licenses issued = 2,676 (3,220 October)
 - Previously issued licenses renewed = 1,990 (3,183 October)
- November member board remittances
 - Transactions = 6,751 (6,811 October)
 - Fees paid to member boards = \$2,254,574.39 (\$2,131,016.92 October)
- November inquires on LOQs issued - Since 2019 there have been 22 LOQs found to be invalid and 33 physicians have been the subject of disciplinary actions.
 - No LOQ questions was raised.
 - 3 disciplinary actions were reported
 - Dr. MA - 1 additional member board took disciplinary action
 - Dr. JHV - 2 additional member boards took emergency suspension action
- Commissioner Chaney (WA) was appointed in November. There are 17 unfilled appointments.
- There is active legislation in 3 states: MA, NY, and NC
- The executive director reported that Rick Masters, IMLCC Legal Counsel, and he would be presenting information

about the IMLCC and the disciplinary process in the post-Dobbs regulatory environment. The presentation is scheduled for Wednesday, December 6, 2023 at C-Tel's Fall 2023 Digital Health Summit. A paper has been prepared and an advanced copy was provided to the executive committee. The paper will be provided to Commissioners as part of the December update email and posted to the IMLCC webpage after the presentation.

Discussion

Chair Silas (AL)

Discussion Item

- Commissioner Cleveland asked if the amendments to IMLC Rule Chapter 3 - Administrative Rule on Fees have been implemented. The executive director reported that the amendments were effective upon passage and have been implemented by staff. The changes have been beneficial to the remittance process.

Commissioner Comments

Chair Silas (AL)

- Commissioner Farrelly commented that the paper mentioned by the executive director in his report should have been posted to the webpage as part of the notice for this executive committee meeting.

The Chair acknowledged the comment.

- Chair Silas commented that a lot of work has taken place over the past year and acknowledged the efforts from IMLCC and member board staff in accomplished the completion of that work.

Public Comments

Chair Silas (AL)

None were provided.

Adjournment

Executive Director Smith

There being no further business, the meeting was adjourned at 3:27 pm Eastern Time.